



# Method's Building High Performance Project Teams Program

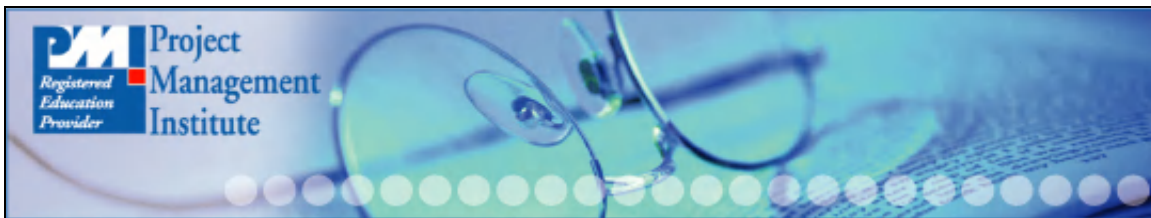
**By:**

**Mohammad Amawi, PMP<sup>®</sup>, PMOC<sup>®</sup>**



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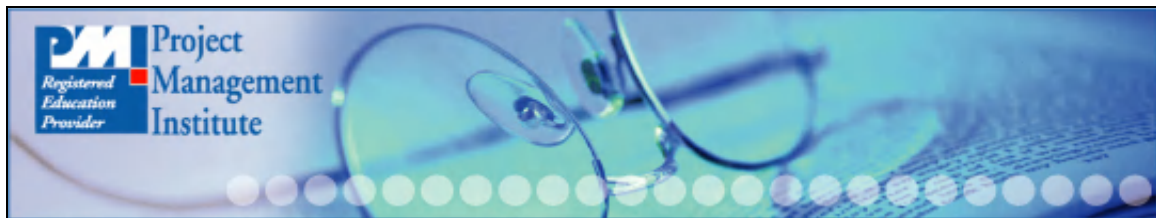




## 1 Program Value

Academic researchers and business experts on high performance teams have identified ways and methods that make business teams more productive, cost-effective and enjoyable for the members.

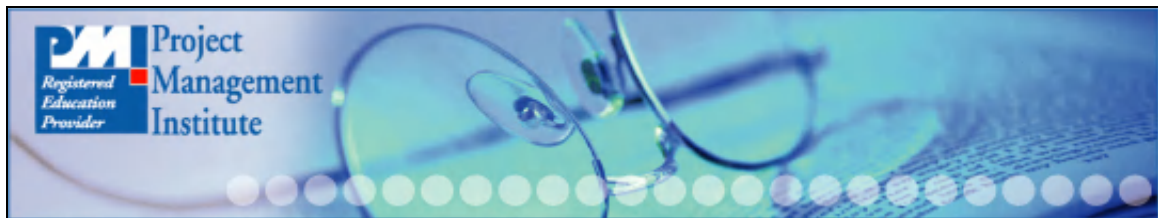
Building High Performance Project Teams training course is designed to improve team performance to speed project completion. And use turbo brainstorming to open communication channels, share knowledge, reduce disconnects, speed decision making, build trust, expedite the brainstorming phase of team formation and build commitment. By attending the training you will learn how to encourage initiative, empower novice team members, challenge teams with stretch goals, develop creative solutions and resolve conflicts constructively.





## 2 Target Audience

This course is for anyone interested in improving the performance of their team, including project managers, production managers, project team members, functional managers, senior managers and all team leaders.





## 3 Program Description

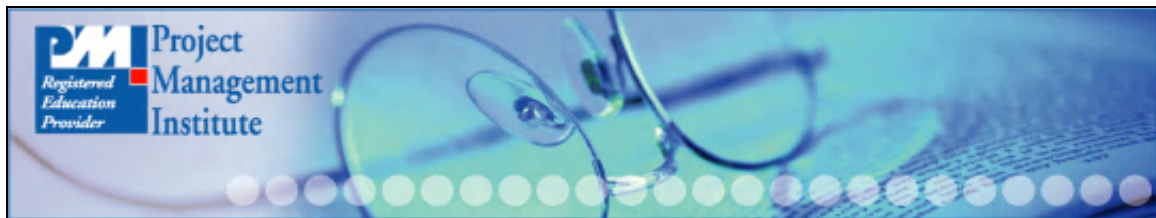
### 3.1 Program Objectives

At the end of this course, participants will be able to:

- Develop the leadership skills to build and sustain high-performing project teams.
- Build a strong team identity through vision, purpose and commitment.
- Understand how to create, motivate and disband teams effectively.
- Foster positive and productive team communication and define ground rules.
- Protect the team and convert conflicts into advantages that promote high performance.
- Improve the participant team's decision making abilities.
- Maximize leadership abilities when return to the organization.
- Improve team productivity.

### 3.2 Program Contents

- **Standard vs. Empowered Teams**
- **Identifying Team Players**
- **Team Formation**
- **Team Leader Tasks**
- **Building Motivation**
- **Enhancing Team Performance**
  - Diagnosing Team Status
    - The Tuckman model: forming, storming, norming and performing
    - Driving mutually accountable performance
  - Integrating Team Personality Differences
    - Adapting to individual work styles
    - Identifying communication pitfalls
  - Creating an Efficient Environment
    - Minimizing wasted time and effort
    - Optimizing the working environment
  - Insulating the Team From Outside Pressures
    - Managing power proactively
    - Preempting potential problems
    - Navigating through responsibilities and assignments





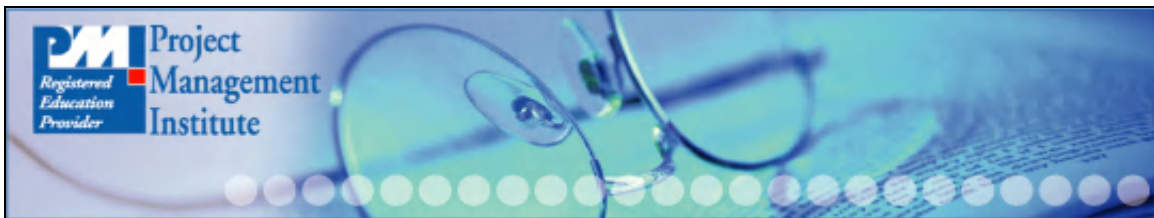
- Enabling Productive Dissent
  - Providing positive feedback
  - Balancing team alignment and difference
- **Creating Administrative Procedures**
- **The Team Development Curve**
- **Optimizing Communication Skills**
- **Problem Solving**
- **Decision-Making**
- **Supervising Empowered Teams**

### **3.3 Material Provided:**

- Training manual:
  - Power point slides
  - Case Studies
  - Exercises and quizzes
- Course completion certificate by Method as a Registered Education Provider of the PMI®.

### **3.4 The language of the training:**

The English language.





## 4 Program Leader

### Mohammad Amawi, PMP<sup>®</sup>, PMOC<sup>®</sup>

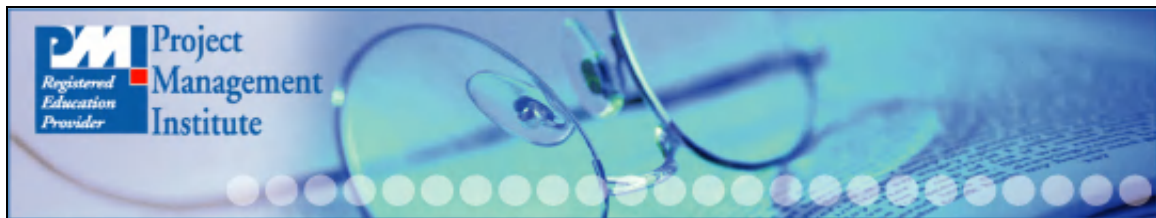
- **The Previous President of Project Management Institute- Jordan Chapter.** Mr. Amawi was the previous President of PMI's<sup>®</sup> Jordan Chapter also he has participated with the chapter in implementing several initiatives that aim at raising the awareness about the value of project management as a discipline and a profession even before his presidency period.
- **A certified Project Management Professional (PMP<sup>®</sup>)** with proven track record in managing technical assistance projects for public and private sectors, organizations aiming at improving their competitiveness and performance. Responsibilities included monitoring and managing the project's scope, schedule, cost and quality of deliverables as well as the project team.
- **A trainer in Project Management across several sectors** in Jordan and other countries in the region such as Sudan and Saudi Arabia.
- **Extensive experience in instituting change within government institutions** with the aim of enhancing the competitiveness of the private sector. **Experience in the areas of institutional development and capacity building** both in the public and private sectors, public sector reform, licensing streamlining, industrial operations and management as well as development projects management.
- **Project Manager for several USAID, DfID & EU funded projects.**





## 5 Why Method

- Proven leadership & track record with an impressive history of conducting successful PM training for thousands of professionals and helping hundreds get certified as PMPs®.
- First Registered Education Provider of PMI® in Jordan.
- Proven track record in project management consulting with great success for clients in Jordan including Jordan Telecom, Arab Bank, MOICT and others.
- Focus. Method is the only Middle East Company that is fully focused on Project Management.





## 6 Fees & Logistics

### 6.1 Dates & Times

Method Building High Performance Project Teams Program usually starts on a Sunday (on the dates mentioned below). The program will run over three consecutive days, Sunday to Tuesday, 4:00 to 8:00 PM, making a total of 3 sessions. Total program duration is 12 hours.

**Upcoming Run:** From Dec 25<sup>th</sup> to Dec 27<sup>th</sup>, 2011

### 6.2 Venue

The training will be held at the brand new state of the art training facilities of **GURUS**, the professional service training firm at Abu Al Haj complex, 8<sup>th</sup> Floor. **GURUS** venues have an advantage over five stars hotel facilities in many ways. The most important is the fact that they are custom designed specifically for training purposes and for the comfort of training participants. Furthermore their design and setup promotes modern adult training themes such as active learning, group discussions, exercises, and interaction among participants and the facilitator. Also, **GURUS** provides a private setting for participants to interact and also network during breaks in comfortable and professional lounges, away from the hustle and bustle of a hotel venue.

### 6.3 Fees

Cost per participant is JD 320. Price includes training material and certificate by Method as a Registered Education Provider of the PMI®.

### 6.4 Registration

Other details, terms and conditions can be found in the **Registration Form**.





## 7 Contact Info

Please call us for more details.

### **Hala Badaro**

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