



Method's Project Management Training & PMP® Certification Program

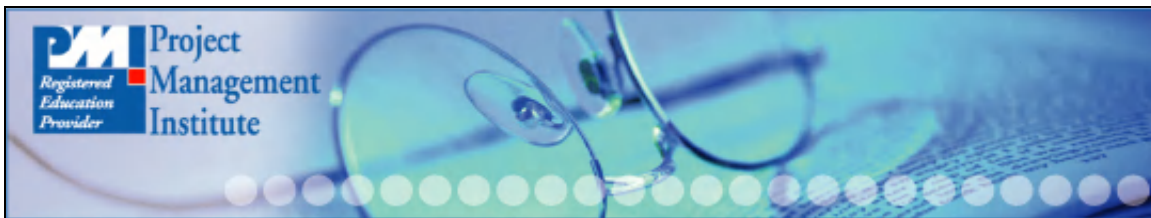
By:

Khaled Salah, PMP®, CT®



Contents

1	Program Value	3
2	Target Audience	4
3	Program Description.....	5
4	Program Leader	8
5	Why Method.....	9
6	Fees & Logistics	10
7	Contact Info	11



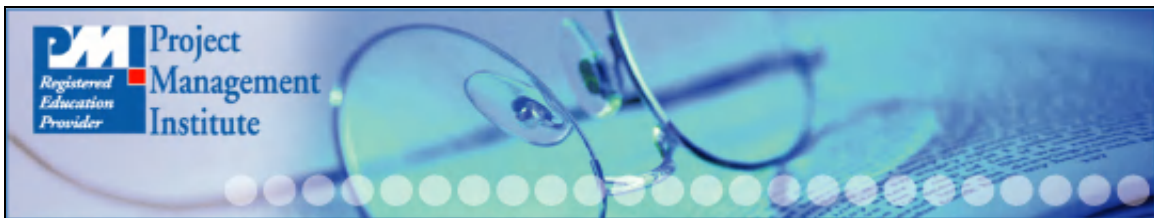


1 Program Value

This unique Project Management Training Program includes Training, consulting, certification preparation, exam, and PMI® membership.

The success of Method's unique Training program is rooted in its effectively built structure that is based on Best-In-Class practices and standards of project management and adult Training and the exceptional experience of the trainer. Furthermore, Method has recently overhauled the whole Training program based on the latest changes in the PMP exam, which are in turn based on the latest PMBOK® 4th edition. Also, feedbacks from worldwide candidates who have taken the exam have been taken into consideration. These considerations include:

- The exam today focuses more on integrated implementation of project management rather than separated knowledge areas. So, while many exam preparation Training courses and books worldwide focus on knowledge areas, this program focuses on the integrated philosophy of project management that PMI® endorses.
- The material is broken down into carefully studied modules with quizzes and a practice exam to help participants gauge their understanding of the material as they go.
- At the end of the Training there is a simulated practice exam to help participants identify areas they need to focus on while studying for the exam.
- More focus on soft skills of project management that PMI® deems necessary for a successful project manager. This includes covering the PMI® spirit of managing projects that is implied in the PMBOK® and other PMI® publications.





2 Target Audience

Project Managers, Functional Managers, and team members who are looking for an understanding of project management, and who are looking for practical but effective ways to implement proper project management principles and methodologies on their projects, in addition to people who intend to pass the PMP® Exam Certification.





3 Program Description

3.1 Program Objectives

- The program covers all knowledge areas of Project Management comprising :
 - Project Management Integration
 - Project Scope Management
 - Project Time Management
 - Project Cost Management
 - Project Quality Management
 - Project Human Resources Management
 - Project Communication Management
 - Project Risk Management
 - Project Procurement Management
- Providing comprehensive, high quality project management Training. This tTraining empowers Project Managers to boost their organizations' project performance. They will learn how to greatly improve their project success rates through project management methods including Quality Assurance measures. These methods will help them deliver "Outstanding Projects" on time, within budget, and meeting or exceeding customer requirements.
- Creating internal expertise in the domain of Project Management through giving candidates the knowledge needed to be project management professionals.
- Helping candidates attain the highly accredited Project Management Professional (PMP®) Certification.

3.2 Program Contents

- **Part I: Key Concepts**
 - Module 1: Introduction
 - Module 2: Project Management Framework
 - Module 3: Project Management Lifecycle
 - Module 4: Knowledge Areas and Process Groups Overview
- **Part II: Project Initiating and Planning Process Group**
 - Module 5: Project Initiating Process Group
 - Module 6: Project Planning Process Group / Scope Baseline
 - Module 7: Project Planning Process Group / Schedule Baseline





- Module 8: Project Planning Process Group / Other Baselines
- Module 9: Project Planning Process Group / Risk Processes
- **Part III: PC Based Overview of MS Project and MS EPM 2007**
- **Part IV: Project Executing, Monitoring and Controlling, and Closing Process Groups**
 - Module 10: Project Executing Process Group
 - Module 11: Project Monitoring and Controlling Process Group
 - Module 12: Project Closing Process Group
- **Part V: Final Practice Exam**

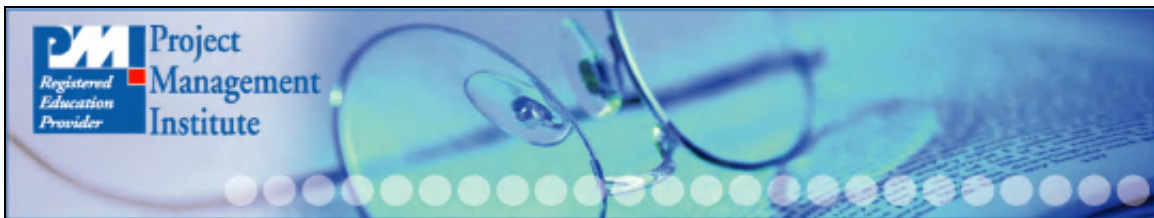
Note: Participants will be separated randomly into two groups for the MS Project Training. Each MS Project session will be given in two days at Method premises; these days will be scheduled within the Training program slot (each group will have to attend one Saturday session).

3.3 Material Provided:

- Training manual:
 - Power point slides
 - Case Studies
 - Exercises and quizzes
 - PMP® Mock Exam (200 questions) with answers and explanations
- PMBOK® Guide 4th edition
- Course completion certificate by Method as a Registered Education Provider of the PMI®.

3.4 The language of the Training:

English.





3.5 PMI® Standards applied in this Program

While many Project Management Training companies focus solely on the PMBOK®, Method Training program goes beyond the PMBOK® to apply PMI® best practices and standards identified in five important PMI® standards which are:

- **Standard One: Guide to the Project Management Body of Knowledge, fourth edition (PMBOK® 2008)** is the American National Standard Institute (ANSI) approved reference for project management. This standard is used to build the material in accordance to PMI's terminology and spirit in implementing project management
- **Standard Two: Project Management Competency Development Framework (PMCDF)** identifies the core elements of competency for project managers and provides key information on how to build these competencies.
This valuable standard is used to ensure that competency development activities during the program cover the core competencies identified by this standard and follows effective practices in building these competencies.
- **Standard Three: Organizational Project Management Maturity Model (OPM3)** provides description of the core elements of organizational maturity in project management. Unlike other programs, Method's comprehensive program also covers organizational maturity issues that greatly influence the project manager's ability to effectively and successfully manage projects.
- **Standard Four: Registered Education Provider standards (REP)** which ensure that Method as one of the leading global registered education providers of PMI® follows the Training guidelines and quality standards set by PMI® for its providers. PMI® reviewed method Training methodology and material and based on this review gave Method the REP designation indicating PMI's approval of Method's curriculum and methodology in Training project management.
- **Standard Five: Code of Professional Conduct (CPC)** that stresses the ethical values and professionalism in project management.





4 Program Leader

Khaled Salah, PMP®, CT®

More than seventeen years of experience in Project Leadership and Management, Business Development & Partner Management, Web Portal Management, Product Management and Sales Management.

Mr. Salah held senior positions with international and regional companies such as Yahoo! where he served as a Regional Business Development and Partner Relations Manager, and Maktoob, where he served as Head of Partner Projects, Director of Partner Portals, and Director of Products.

He is a Certified Project Management Professional - PMP® by the Project Management Institute - PMI® since May 2006, with a proven track record in managing multimillion dollars web projects for companies such as Saudi Telecom and Etisalat (M3com.com.sa & Weyak.ae). He also provided services to global and regional organizations like:

- Yahoo! Middle East
- Saudi Telecom – STC (Saudi Arabia)
- Etisalat (UAE)
- Ernst & Young (Middle east)
- Wehda Bank (Libya)
- Maktoob.com (UAE, Jordan)
- Mecca.com (USA, Jordan)
- Wamad Consulting (Saudi Arabia)
- Sigmasoft (UAE, Jordan)
- SmartSoft (Jordan)

Mr. Khaled is also a Certified Trainer from the Institute of Leadership & Management (UK) since Dec 2007, not to mention his impressive history of leading successful PM trainings for many professionals and helping people get certified as PMPs®. He has successfully delivered many project management trainings for global and regional organizations such as Ernst & Young - Middle East and Wehda Bank in Libya.





5 Why Method

- 1st Registered Education Provider of PMI® in Jordan.
- 1st Member of the Registered Consultant Program (RCP®) with PMI® in the Middle East and 4th in the World.
- 1st and the only Middle East Company that is fully focused on Project Management.
- 1st Global Registered Education Provider (REP®) in the Middle East to develop the Project Management Body of Knowledge (PMBOK®) in Arabic in the World.
- 1st to fully develop and offer Online Arabic PMP® Certification Training in the World.
- 1st to graduate PMPs® in Jordan.
- 1st to integrate Microsoft EPM with PMI's® customized processes in the World.
- 1st Providers of complete EPM system covering (People, Processes, and Tools) in the Middle East and among the pioneers in the World.





6 Fees & Logistics

6.1 Dates & Times

Method PM Training and PMP® Certification program usually starts on a Sunday (on the dates mentioned below). The program will run over three consecutive weeks, Sunday to Thursday, 4:00 to 8:00 PM, making a total of 15 sessions (five days a week for three weeks). Total program duration is 60 hours.

Upcoming Run: From Sep 11th to Sep 29th, 2011

6.2 Venue

The Training will be held at the brand new state of the art Training facilities of **GURUS**, the professional service Training firm at Abu Al Haj complex, 8th Floor. **GURUS** venues have an advantage over five stars hotel facilities in many ways. The most important is the fact that they are custom designed specifically for Training purposes and for the comfort of Training participants. Furthermore their design and setup promotes modern adult Training themes such as active Training, group discussions, exercises, and interaction among participants and the facilitator. Also, **GURUS** provides a private setting for participants to interact and also network during breaks in comfortable and professional lounges, away from the hustle and bustle of a hotel venue.

6.3 Fees

Cost per participant is JD 850. Price includes an original copy of the PMBOK® Guide 4th edition in addition to Training material and certificates by Method as a Registered Education Provider of the PMI®.

6.4 Registration

Other details, terms and conditions can be found in the **Registration Form**.





7 Contact Info

Please call us for more details.

Hala Badaro

Learning Team Leader Method

Office: (00962-6) 515-3802 Ext. 220

Fax: (00962-6) 516-5222

E-mail: training@methodcorp.com

Amani Al Himsi

Marketing & Customer Care Officer Method

Office: (00962-6) 515-3802 Ext. 250

Fax: (00962-6) 516-5222

E-mail: ahimsi@methodcorp.com

